

Notice of Automatic Enrollment Opt-out/Withdrawal Form

Engage PEO Retirement Savings Plan

- Adopted By The S2 HR Group, LLC

You will be automatically enrolled in your employer's 401(k) plan after satisfying the plan's entry requirements unless you opt-out by electing to contribute or electing not to contribute to the plan. Please note that if you have already made a contribution election you will not be automatically enrolled. This contribution will be invested in the plan's qualified default investment, until such time as you take charge and self-direct your account by selecting among the various investment options.

To make a change to your investments or to change your deferral contribution, go to Slavic401k.com. Select 'Enroll / Opt-out' if you are enrolling in the plan for the first time or wish to opt-out from being automatically enrolled. If you wish to opt-out by electing a 0% contribution rate, select 'Opt-out' at the bottom of the Enrollment page. You may also complete and submit this form or call the Retirement Service Center at 866-363-9826 for assistance. Once you elect a deferral contribution rate or elect not to contribute to the Plan, you will no longer be in the automatic enrollment program.

OPTING OUT OF AUTOMATIC ENROLLMENT:

☐ I wish to opt-out with no automatic contributions made on my behalf and my contribution rate should be set to 0%. I do not wish to take a withdrawal of my automatic contributions. For faster processing submit this request online at Slavic401k.com.

IF YOU WISH TO REQUEST A WITHDRAWAL OF YOUR AUTOMATIC CONTRIBUTIONS, SELECT THE OPTION BELOW.

☐ I request a withdrawal of my automatic contributions, and I wish to opt-out with no future automatic contributions made on my behalf. My contribution rate should be set to 0%.

This option is only available for withdrawal requests submitted within a 90-day period commencing from your initial automatic contribution. Once you request a distribution of your automatic contributions, any subsequent contributions received during the 90-day distribution period (trailing automatic contributions) are not automatically distributed. You will have to submit another withdrawal request. After the 90-day period has passed, you will not be able to request a withdrawal of your automatic contributions; plan provisions will then dictate when you can receive a distribution.

Important Information regarding your 401(k) automatic enrollment opt-out and withdrawal request:

Since your contribution will be invested to some degree in the stock market, which fluctuates, your 90-day withdrawal may be greater or less than the amount automatically contributed. You lose any contributions that matched the automatic contributions regardless of your vesting percentage in your account. The gross taxable distribution is reportable to you as income in the year the distribution is made. Taxable distributions of more than \$200 are subject to a default 10% federal income tax withholding but are not subject to the extra 10% tax that normally applies to early distributions.

You can choose to have a different withholding rate or no withholding. To elect a different withholding rate, you must complete Form W-4R by entering a withholding rate between 0% and 100% on line 2 and submit it together with this Automatic Enrollment Notice. Form W-4R can be downloaded from <https://www.irs.gov/forms-pubs/about-form-w-4r>. This distribution is not rollover eligible. You will receive a 1099-R for the gross distribution by January of the following year.

Participant Name: _____		SSN: _____	
Participant Address: (required for distribution requests): _____			
Street	City	State	Zip

Employer Name: _____

Participant signature: _____ Date: _____

PLEASE RETURN FORM(S) ASAP TO THE RETIREMENT SERVICE CENTER VIA FAX 561-245-5963 OR EMAIL AT

ENROLLMENTS@SLAVIC401K.COM